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Abstract

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The required length of a research paper is 6–8 pages and a review paper is 6–10 pages for this symposium proceedings. Provide an adequate background in this Introduction section to assist readers understand the significance of the research presented in your paper but avoid a detailed literature survey or a summary of the results. State also the objectives of the work in this section.

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An example equation using 9 pt size font is shown here in Eq. (1).

  (1)

where *E* is aerial pollutant emission rate, mass time-1; *Q* is air exchange rate, volume time-1; *C*1 and *C*2 are aerial pollutant concentrations at the inlet and outlet of the air exchange space, respectively, mass volumn-1. (Use the no-indent “Normal” style for this “where…” sentence and with the “w” in lower case because this sentence is part of the equation).

More explanation about your equation can start here using the “Body Text” style. If your MS Word has Math Type installed, you can simply copy Eq. (1) in this template, paste it where you need, double-click the equation, and edit it to your equation.

Use the “Equation” style in this template and place one tab before and one tab after the equation (Figure 2).



Figure 2. An equation using the “Equation” style with one tab before and one tab after the equation.

To show or hide the tabs and spaces, etc., click the paragraph mark “¶” in Home – Paragraph group.

## 3. Results and Discussion

Write in this section what you have obtained from your work and how you interpret them. This section can also be separated into two sections: 3. Results and 4. Discussion.

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Use the “Fig. Position” style for the figure and the “Fig. Caption” style for the figure caption. All figures should be formatted consistently and highly legible. Please read the following suggestions to create high quality printing of figures for your paper.

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If you copy a drawing or chart from Excel, Power Point, or other software, paste it in this Word template file using “Paste” – “Paste Special…”, then select “Picture (Enhanced Metafile)” to keep the maximum clarity and make it easily resizable (Figure 3).



Figure 3. An example of a chart from MS Excel pasted here using “Paste Special” – “Picture (Enhanced Metafile)”.

### 3.2. Tables

Use the “Table Caption” style for the caption and “Table Contents” style for the table.

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Compose a clear and descriptive table caption the same way as a figure caption (See Section 3.1).

Do not paste the table as a picture. Leave the table editable for editors to reformat when it is necessary (Table 1).

Table 1. An example table: registration fees of 2021 ISAEW, Chongqing, China.

|  |  |  |  |
| --- | --- | --- | --- |
| Attendee category | Early registrationby June 10, 2021 | Regular registrationby August 31, 2021 | On-siteregistration |
| Other countries – Regular | N/A\* | N/A\* | $400 |
| China – Regular | ¥1800 | ¥2000 | ¥2200 |
| Other countries – Students | N/A\* | N/A\* | $200 |
| China – Students | ¥900 | ¥1000 | ¥1100 |

\* Currently not available but will be updated once the service becomes available.

### 3.3. In-text citations

The author-year style should be used for in-text reference citations.

For single author references, use the author’s name (without initials, unless there is ambiguity) and the year of publication.

More than one reference from the same author(s) in the same year must be identified by the letters “a”, “b”, “c”, etc., placed after the year of publication, e.g., (Smith, 2014a, 2014b, 2018).

For two-author references, use both authors’ names and the year of publication, e.g., (Wang and Jones, 2013).

For references with three or more authors, use the first author’s name followed by “et al.,” and the year of publication, e.g., (James et al., 2016).

Citations may be made parenthetically or directly, e.g., “…as already demonstrated in several publications (Smith, 2014a, 2014b, 2018; Wang and Jones, 2019; James et al., 2016). Recently, Liu et al. (2020) have also shown that...”.

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However, these services are provided by outside vendors and are not endorsed by the ISAEW.

### 3.5. Units and numbers

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If other units (e.g., U.S. Customary units) are necessary, they should be provided in parentheses.

Express the SI derived units or other units in exponent form with spaces between the elements of the derived unit, e.g., 1.5 kg d-1 and 34.5 mg m-2 d-1.

Use a comma for five-digit and larger numbers, e.g., 4530 kg; 10,000 kg (not 10000 kg).

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Figure 4. Insert a “No-Width Optional Break” to break a long web link line without breaking the link.

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Acknowledgements

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References

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Forbes, E.G.A., D.L. Easson, V.B. Woods, and Z. McKervey, 2006. An evaluation of manure treatment systems designed to improve nutrient management - A report to the expert group on alternative use of manures. Occasional publication No. 5. Global Research Unit, AFBI Hillsborough, Down, Northern Ireland. May.

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